

NENM EMMAUS BOARD MEETING
May 5, 2007

The NENM Emmaus board meeting was called to order by Mary Lubbers, Lay Director in Las Vegas on May 5, 2007 . The meeting opened with prayer by Keith Niehaus. Board members present were James Barefield, Sue Bullard, Jean Crist, Mary Lubbers, Keith Niehaus, Kenneth Tidmore, and Steve Wallin.

Minutes of the last meeting were read. Corrections to the minutes were as follows.

In 2007 Committee reports for Registrar: *“As of yet, no one has volunteered to take the position of Registrar for our community”* should read *“As of yet, no one has volunteered to take the position of Registrar for our community in 2008”*.

Minutes were approved as corrected.

Treasurer’s report: Due to a failure to check my email, a Treasurer’s report was not given. The report should have been brought before the Board and is as follows, given to me by Patricia Thompson.

| Description | Expense | Income | Total |
|---------------------------------|----------------|---------------|--------------|
| Beginning Balance | | | \$4,979.63 |
| Beth Clark - walk copies | \$252.10 | | \$4,727.53 |
| Mary Lubbers -newsletter copies | \$117.16 | | \$4,610.37 |
| Mary Lubbers -newsletter copies | \$131.76 | | \$4,478.61 |

2007 Committee Reports:

Registrar- No report

Site Selection- No report

Agape- No report

Team Selection- Karen Cortese has a full team with four people available to work, if someone drops out.. She stressed the need for Board members to become active in registering pilgrims for the Women’s walk. No report from Steve was given on the Men’s walk..

Trailer/Equipment- No report

Community Special Events Activities- No report

Publicity/Newsletter- Return Address Requested was put on the last Nor’easter newsletter. The post office will hold all returned newsletters until they have come back. The cost will be \$0.39 for each newsletter returned.

Old Business:

1. No more corrections to addresses or email addresses for the NENM Emmaus website were given.
2. A new shredder was to be purchased for the walks. Steve Wallin will pick this up and get it to Gary Lewis to be placed on the trailer before the Women’s walk in June.

3. Treasurer books audit has not been done. Patricia Thompson has been appointed to find two people to get this done.
4. Our CCLI license was paid for and received for the year.
5. Lay Director training guidelines for LD's was reviewed. The following corrections were submitted by the Board.
 - Don't use personal names, use the "position" or "title" of the person, instead.
 - Page 1, first paragraph, replace "*defrocked*" by "*removed the letter of agreement*".
 - Page 2, last paragraph, insert a comment that foot washing is not a mandatory practice at our walks, but an optional ceremony according to the desires of the Lay and Spiritual Directors.
 - Page 3, second paragraph replace the word "*podium*" with the word "*lectern*".
 - Page 3, fourth bullet in notes from the LD manual. Remove "*table decorations*" from the sentence.
 - Page 3, last bullet, considerable discussion was given concerning the tables going for prayer time. Reference to this is in the Directors Manual Pgs 136-138 page 145 and page 149. No directives were given. Dixie will be contacted about this.
 - Page 4, Team meetings: Remove the first two sentences completely. Insert: In Directors Manual page 52, the support and prayer team are a part of the team, with attendance at team meetings being optional.
 - Page 6, Prayer Chapel. Replace "service team" with "Chapel angels". Also the Board recommends that the Lay Director and Spiritual team need to stay in the chapel after candlelight until all pilgrims are gone.
 - Page 6, Pilgrims letters "and handed to pilgrims as they leave the room they read letters in... should be deleted and replace with "and put on their beds". TL's and ATL's should be deleted from being in the room while pilgrims read their letters. Delete the last sentence.
 - Page 6, Laughing during the walk needs to be reworded. The word "click" needs to be replaced with the word "clique".
 - Page 6, add another caption titled "Pilgrims sharing during Closing". Our walks need standardized with the way the pilgrims share using the microphone when addressing the community at closing. No guidelines were established.
6. A new registrar has not been found. No names were submitted. This will be put in the Nor'easter newsletter again.
7. The rooster suit was approved to be a part of the skit explaining the De Colores song.
8. Training manuals for the walks have been updated.
9. Patricia Thompson needs to be given authority as Treasurer of NENM Emmaus Community to become a check signing member. The Board has made the following changes to the checking account with the First National Bank of New Mexico,

account #382361. Teresa Bruhn needs to be fully removed from the check signing card as Treasurer. Patricia Thompson needs to be added to the checking signing card as Treasurer. Ray Clark needs to be changed from President to member on the account information. These changes have been unanimously approved by the board members present at this meeting, thus establishing a quorum. No other changes to the account were made.

10. No report on Clergy changes was given. Mary will call TC Broom and give him the user name and password to the Upper Room website for downloading the changes required by them.
11. 2007 Lay Directors and team changes. Dennis Trumblee is not an ALD on the Men's Walk. He is on the support team.

New Business:

1. A nomination committee for 2008 Board members was formed. This committee will be TC Broom, Mary Lubbers, Dixie Heckendorn, Ora Lee Robbins and Gary Lewis.
2. The team covenant for our walks will be revised by Steve Wallin.
3. A Community gathering in July was discussed. A message was left with Gary Lewis about hosting the gathering in Las Vegas. If Las Vegas can not host the gathering, Tucumcari was mentioned as another location.. Steve Wallin offered to barbeque the meat again this year. Ray Clark will be contacted to give sponsorship training.
4. Reviewing of the by-laws was tabled until next meeting.
5. Steve Wallin will be working on updating the Upper Room website to keep the NENM Walk to Emmaus Walks current on their site.
6. The next Board meeting is scheduled for July 28th at 9:00am in Tucumcari to be announced later.
7. Kenneth Tidmore closed the meeting with prayer

Meeting adjourned.

Submitted by Jean Crist, Secretary.